



Employee Awards Program – Table of Contents

EXECUTIVE SUMMARY

This kit is designed to help you create your own Employee Awards Program.

The kit is provided for free by **Humor That Works**. If you paid for this kit or found it from some other location, please contact kits@humorthatworks.com.

CONTENTS SUMMARY

The Employee Awards Program Kit contains the following:

1. Employee Awards TOC (**this document*)
2. Employee Awards Guidebook
3. Example Project Schedule
4. Example Award Categories
5. Example Nomination Form
6. Example Awards Program Emails
7. Digital Certificate Example / Template

ABOUT HUMOR THAT WORKS

Humor That Works is dedicated to helping individuals and organizations learn to be more effective, more productive, and more awesome using humor in the workplace.

Founded by Andrew Tarvin in 2009, HTW has worked with over 100 organizations including Procter & Gamble, GE, and Western & Southern Life Insurance on topics ranging from humor in the workplace to strategic disengagement.

In addition to offering speaking, training, and coaching services, HTW is home to more than 400+ blog posts on business topics such as humor, relationships and productivity, garnering more than 1 million pageviews per year from 180 different countries.

For questions or concerns, or to book me as an MC for your awesome upcoming awards program, email me at andrew@humorthatworks.com or call 646.543.7398.



A handwritten signature in black ink that reads "Andrew Tarvin".

Andrew Tarvin,
Chief Humorist of **Humor That Works**

The **Humor That Works** guarantee: "You will laugh and you will learn."
To learn more, contact consulting@humorthatworks.com